

President

The President serves on the Executive Committee and Board of Directors. The President serves for one (1) year as the highest ranking officer within KADC. The President carries out his/her duties in collaboration with the Executive Committee and the Board of Directors. The President shall preside at all meetings of this association and of the Board of Directors. He/She shall be the chief elected officer of this association and shall exercise such executive and appointive powers as the Bylaws, parliamentary usage, and custom dictate or as may be imposed by the Board of Directors. He/She shall be an ex officio member of all committees. He/She may not succeed himself/herself.

President-Elect

The President-Elect serves for one (1) year as the second-highest ranking officer within KADC before becoming President for one (1) year. The President-Elect serves on the Executive Committee and Board of Directors. The President-Elect carries out his/her duties in collaboration with the Executive Committee and the Board of Directors. The President-Elect works closely with the President and Executive Director on ensuring implementation of the KADC's strategic goals. The President-Elect shall assume the duties of the President upon the request of the President or when the President is absent and shall succeed to the office of President upon the resignation, inability or refusal to act, or death of the President. The President-Elect will perform other duties incident to the office of President-Elect as assigned by the President, the Board, or the association's governing documents.

Treasurer

The Treasurer serves on the Executive Committee and Board of Directors. The Treasurer is assisted in his/her duties by KADC administrative staff. The Treasurer and other Board members have fiduciary duties of care to the membership for the financial affairs of KADC. The Treasurer shall ensure all fees, dues, and assessments are collected from the members of KADC and shall ensure the collection of any monies due and payable to KADC from any other source. The Treasurer shall supervise the disbursement of monies and funds in accordance with orders of the Board of Directors. The Treasurer shall oversee the preservation of proper accounting practices and ensure that an accurate accounting of the finances is maintained, including a detailed record of all receipts and disbursements. At the request of the President or the Board of Directors, the Treasurer shall coordinate with administrative staff to surrender books of account for examination by the President or the Board of Directors or for auditing by an auditor selected by the Board of Directors.

Secretary

The Secretary serves on the Executive Committee and Board of Directors. The Secretary is assisted in his/her duties by KADC administrative staff. The Secretary ensures that KADC staff maintains the minutes of the proceedings of all meetings of the membership and the Board of Directors. The Secretary ensures that KADC administrative staff maintains all books, records, and papers of the KADC. The Secretary is also responsible for planning the KADC annual conference and annual

business meeting with the assistance of the Annual Conference Planning Committee and KADC administrative staff. The Secretary shall perform all other such duties as may be assigned by the Board of Directors.

Legislative & Government Affairs Committee

Legislative Committee is charged with monitoring legislation of interest to the members of KADC and assisting in alerting and activating the membership as necessary to support or oppose bills presented to the Kansas Legislature that would affect the members' practices. This committee will report to the KADC Board of Directors, who will authorize the endorsement of any proactive legislative activity. This committee will be made up of a legislative chair and any members at large.

Annual Conference Committee

The Annual Conference Committee is charged with planning, organizing, and executing the Annual Conference. Committee members meet on a regular basis throughout the calendar year to plan and organize the annual conference, including selecting a keynote speaker, selecting continuing education speakers on substantive topics of interest to the KADC membership, and ensuring that the conference provides approved continuing legal education hours. This committee is chaired by the KADC Secretary.

Membership Committee

The Membership Committee is charged with membership recruitment, engagement, and retention. The committee collaborates with the Board of Directors and other committees on membership needs, challenges, and goals to communicate with and to support the KADC membership. The committee works to engage current members and identify lapsed members and prospective members on an ongoing basis and provide input to the Board on membership issues.

Trial Skills Workshop

The Trial Skills Workshop committee is responsible for developing and presenting the annual Trial Skills Workshop that occurs in conjunction with the KADC Annual Conference. Committee members meet to develop and identify practical skill training topics to be presented at the workshop.

Community Service and Outreach Committee

The Community Service and Outreach committee is charged with identifying community service opportunities for KADC members throughout the calendar year.

Amicus Committee

The Kansas Association of Defense Counsel Board of Directors and its Amicus Curiae Committee evaluate potential amicus curiae participation on appellate matters involving issues of substantial interest to KADC. Members who would like KADC to consider preparing and filing an amicus brief must complete the Request Form on the

website in its entirety, including submitting a copy of the underlying dispositive ruling subject to review and, if available, the Docketing Statement and appellate briefs.

KADC Journal Committee

The KADC Journal committee is responsible for coordinating and overseeing the publication of three or four issues of the Kansas Defense Journal each year.

Unpublished Opinions

The Unpublished Opinions committee is charged with reviewing unpublished case law decisions from relevant Kansas Courts and providing summaries of relevant decisions of interest to the KADC membership.